



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

AFYON KOCATEPE UNIVERSITY

and

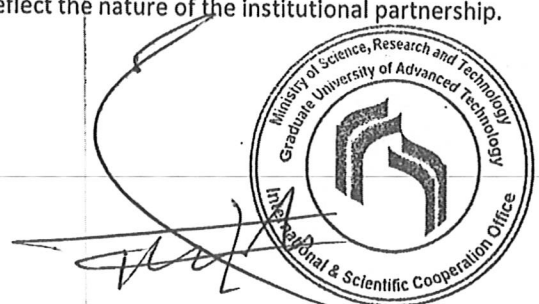
GRADUATE UNIVERSITY OF ADVANCED TECHNOLOGY

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

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Validity period of the agreement

Timeframe	Call Year*
Start of validity	[2023]
End of validity	[2028]

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
Afyon Kocatepe University OID Code : E10212238	TR AFYON01	Institutional Contact of the Agreement E-mail: uib@aku.edu.tr Ezgi Gurel / International Relations Office International Office: International Relations Office ANS Campus Gazligolyolu 03200 Afyonkarahisar, TURKEY Tel: +90-272-444 0303 - 1568 Fax: +90-272-228 1351	University home page www.aku.edu.tr Course Catalogue: http://obs.aku.edu.tr/oibs/bologna/index.aspx International Relations Office: https://iro.aku.edu.tr
Graduate University of Advanced Technology OID Code : PIC Code :	İran	Institutional Contact of the Agreement E-mail: international@kgut.ac.ir Hamid R. Naji/ International Relations Office International Office: International Relations Office Graduate University of Advanced Technology, Kerman, Iran Tel: +98-343-377 6611-3215 +98-913-198-2781 Fax: +98-343-377 6617	University home page http://en.kgut.ac.ir/ Course Catalogue: https://en.kgut.ac.ir/index.jsp?siteid=13&fkeyid=&siteid=13&pageid=2368 International Relations Office: https://kgut.ac.ir/index.jsp?siteid=13&pageid=2526

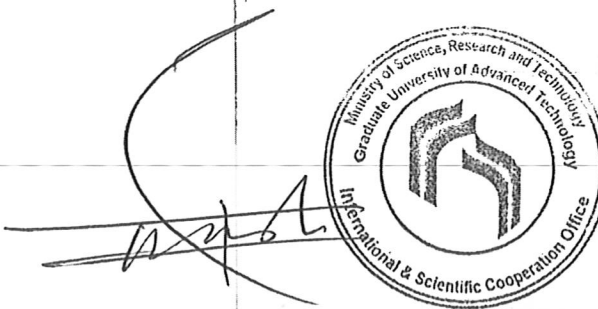
²Contact details to reach the senior officer in charge of this agreement and of its possible updates.



B. Mobility numbers³ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED 1]	Subject area name (optional)*	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
					Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students]	Student Mobility for Traineeships (optional)* [total number of months]
Kerman	TR AFYON01	0732	Civil Engineering	1st, 2nd, 3rd cycle	2	20	1	2
		0722	Material science and engineering	1st, 2nd, 3rd cycle	2	20	1	2
		0523	Electrical engineering	1st, 2nd, 3rd cycle	2	20	1	2
		0481	Computer Science and engineering	1st, 2nd, 3rd cycle	2	20	1	2
TR AFYON01	Kerman	0732	Civil Engineering	3 rd cycle	2	12	1	2
		0722	Material science and engineering	3 rd cycle	2	12	1	2
		0523	Electrical engineering	3 rd cycle	2	12	1	2
		0481	Computer Science and engineering	3 rd cycle	2	12	1	2

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*):
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>



Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
Kerman	TR AFYON01	0732	Civil Engineering	2	10	2	10
		0722	Material science and engineering	2	10	2	10
		0523	Electrical engineering	2	10	2	10
		0481	Computer Science and Engineering	2	10	2	10
TR AFYON01	Kerman	0732	Civil Engineering	2	10	2	10
		0722	Material science and engineering	2	10	2	10
			Environmental Sciences	2	10	2	10
			Medicinal Chemistry	2	10	2	10
		0523	Electrical engineering	2	10	2	10
		0481	Computer Science and Engineering				



C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR AFYON01	All	Turkish	English	English B2	English B2
Kerman	All	Persian	English	English B2	English B2

D. Calendar

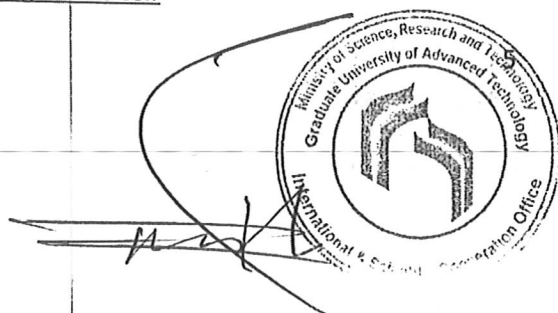
Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR AFYON01	30 November	30 April
Kerman	1 November	26 February

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
TR AFYON01	15 December	15 May
Kerman	21 September	25 February

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
TR AFYON01	uib@aku.edu.tr +902722181566	https://iro.aku.edu.tr/
Kerman	international@kgut.ac.ir +989131982781	https://en.kgut.ac.ir/

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
TR AFYON01	<u>Incoming students are required:</u> -to complete at least 30 ECTS per semester , except PhD and trainees -to take at least some courses/fulfill traineeship from the study field fixed in the particular agreement.	Nomination and application by e-mail (uib@aku.edu.tr) Required Documents: -Application form -Learning Agreement -Transcript -Copy of ID -CV Nominated student must have English language skills at B2 level according to CEFR.	https://iro.aku.edu.tr/ Please consult IRO for more information by e-mail (international@kgut.ac.ir mailto: uib@aku.edu.tr)
Kerman	<u>Incoming students are required:</u> - To take prerequisite courses if needed/fulfill traineeship from the study field fixed in	Nomination and application by e-mail (international@kgut.ac.ir) Required Documents: -Application form - Introduction letter -Copy of ID and Identification documents	https://en.kgut.ac.ir/ Please consult IRO for more information by e-mail (international@kgut.ac.ir)

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	the particular agreement.	-Copy of the last educational certificate -CV Nominated student must have English language skills at B2 level according to CEFR.	
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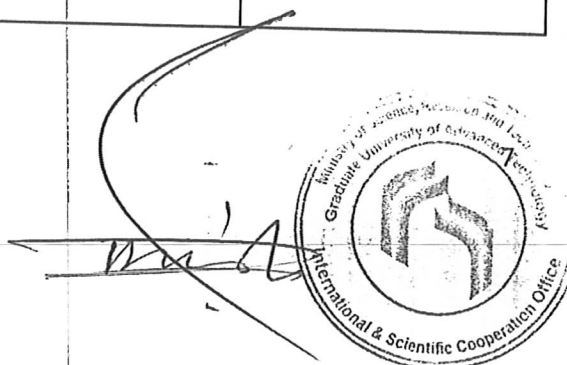
The receiving institution will send its decision within [4] weeks, and no later than 5 weeks.

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
TR AFYON01	- Hearing impairments - Visual impairments		uib@aku.edu.tr +902722181566	https://iro.aku.edu.tr/
Kerman			international@kgut.ac.ir +989131982781	https://en.kgut.ac.ir/

Receiving institution [Erasmus code]	Available support services for people with:	Description of support services (optional)	Contact details (email, phone)	Website for information
TR AFYON01	Students have to show medical proof; IRO will arrange the student a special mentor student. Also, there will be an advisor in IO dealing with		uib@aku.edu.tr +902722181566	https://iro.aku.edu.tr/



	the student specially.			
Kerman	Students have to show medical proof. Also, there will be an advisor in the institute dealing with the student specially.		international@kgut.ac.ir +989131982781	https://en.kgut.ac.ir/

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

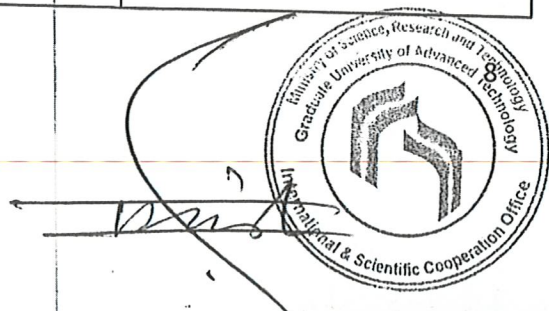
Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR AFYON01	uib@aku.edu.tr +902722181566	https://iro.aku.edu.tr/
Kerman	international@kgut.ac.ir +989131982781	https://en.kgut.ac.ir/

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR AFYON01	uib@aku.edu.tr +902722181566	https://iro.aku.edu.tr/
Kerman	international@kgut.ac.ir +989131982781	https://en.kgut.ac.ir/



3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR AFYON01	uib@aku.edu.tr +902722181566	https://iro.aku.edu.tr/
Kerman	international@kgut.ac.ir +989131982781	https://en.kgut.ac.ir/

4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
TR AFYON01	https://iro.aku.edu.tr/	Lecturer Ezgi Gurel uib@aku.edu.tr	https://iro.aku.edu.tr/
Kerman	https://en.kgut.ac.ir/	international@kgut.ac.ir Hamid Reza Naji	https://en.kgut.ac.ir/





A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2023 will only take effect as of 1 September 2023+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]



G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
TR AFYON 01	Prof. Dr. Mehmet KARAKAŞ Rector	06.12 2022	 
Kerman	Prof. Hosein Mohebi, President	12 Nov. 2022	 

⁵ Scanned signatures are accepted